



Summons the Ordinary Shareholders Meeting of that will be held in Medellín, on March 28, 2017, at 10:00 a.m. The venue will be in our main offices, located on 43 A # 1 A-sur-143, Piso 5, Centro Empresarial Santillana.

The agenda of the Shareholders Meeting is the following:

#### **AGENDA**

1. Quorum verification.
2. Reading and approval of agenda.
3. Appointment of a committee to vote counting and approval of the minute.
4. Joint Management Report of the Board of Directors and the CEO.
5. Presentation of Financial Statements as of December 31, 2016.
6. Statutory Auditor's Report.
7. Approval of Joint Management Report of the Board of Directors and CEO and Financial Statements as of December 31, 2016.
8. Presentation and approval of the Profits Distribution Proposal.
9. Assignment of compensation for the members of the Board of Directors.
10. Assignment of compensation for the Statutory Auditor.
11. Miscellaneous.
  - 11.1 Policy on Appointment, Compensation and Succession of the Board of Directors.

Within thirty (30) calendar days prior the meeting, the books and other documents required by law, including the propositions and the Código País Report are available to shareholders at the administration offices located at Carrera 43A No. 1A Sur 143, Torre Norte, 5th Floor, Medellín – Colombia.

We would like to remind the shareholders that powers of attorney have to be granted in compliance with the provisions set forth in Circular 024 of 2010 issued by the Superintendency of Finance de Colombia, and managers or employees of the Company shall not act as proxies.

**MAURICIO OSSA ECHEVERRI**

Representante Legal

Medellín, febrero de 2017